

FreshSteps COVID-19 case response 2022

Check what to do when staff or pupils show symptoms or test positive.

Pupil shows symptoms **in school** (or gets positive lateral flow test in secondary school)

Teacher to send the pupil to [isolation area] and to tell the pupil to keep 2 metres away from anyone they pass and not to touch anything



Teacher to inform Office/ Pastoral team so they can arrange for the pupil to be picked up. Pupil should be left alone in a ventilated isolation area with door open if possible and safe to do so. If a 2-metre distance isn't possible, the supervising staff member will wear a face mask. If contact is necessary, they'll also wear gloves and an apron. If there's a risk of fluids entering the eye, they'll also wear eye protection



Staff member shows symptoms **in school**

Staff member to inform **headteacher/Line manager/school Office manager** before leaving the school premises, avoiding contact with others



If teaching, staff member to wait until supervision has arrived for their class before leaving



Pupil/staff member shows symptoms or gets positive lateral flow test result **at home**

Pupil/staff member to stay at home and inform **headteacher/school Office manager**



Ms Anderson to tell the pupil/staff member:

- To start self-isolating (members of their household should follow the latest [government guidance](#) as to whether they should start self-isolating too)
- To report the lateral flow test result (if applicable) to NHS Test and Trace
- To take a 'standard' **PCR test** as soon as possible (this **must** be taken **within 2 days** of a positive lateral flow test result) and report the test result to NHS Test and Trace, which will let them know what to do, and will notify close contacts.

Note: if a home testing kit is available in school, you can give it to them to take home if you think they may have barriers to accessing testing elsewhere. If providing 1 for a pupil aged 16 or under, you must inform their parents or guardians



Once the individual has left the premises (or if they're at home): surfaces they have come into contact with to be cleaned and disinfected. Areas they have passed through (e.g. corridors) to be cleaned thoroughly as normal. End of day use fogging machine to purify air



If the individual's PCR test is **negative**

- They will be told that they can stop self-isolating as long as they have no symptoms
- They can return to school



If the individual's PCR test is **positive**

- They should follow the instructions of NHS Test and Trace
- They should continue self-isolating in line with [government guidance](#)
- Members of their household and close contacts not exempt from self-isolating (see red box below left) should also self-isolate in line with government guidance, if informed by NHS Test and Trace to do so

An individual who had COVID-19 symptoms:

- Should only return to school if the only symptoms they still have after the isolation period are a cough or loss/change of smell/taste (these symptoms can last for several weeks once the infection has gone) – they should **not** return until their temperature has returned to normal, or if they are otherwise unwell

Self-isolation exemption criteria for close contacts

Close contacts or household members of a positive case are exempt from self-isolating and instead should take a daily LFD test for 7 days if any of the following applies:

- They're fully vaccinated (2 doses or more)
- They're between the ages of 5 years, and 18 years and 6 months
- They've taken part in or are currently part of an approved COVID-19 vaccine trial
- They're not able to get vaccinated for medical reasons

Note for primary schools: children under 5 years are exempt from self-isolating and do not need to take part in daily lateral flow testing of close contacts but should avoid contact with medically vulnerable people.